



Linda Arzoumanian, Ed.D.
Pima County School Superintendent

Debbie D'Amore
Chief Deputy

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October 22, 2015

Dear Applicant:

Thank you for your interest in the vacant position on the Board of Governors of Pima Community College – District 2. Please complete and return the attached questionnaire, with Affidavit of Qualification page, no later than **Tuesday, November 24, 2015 at 5:00PM** to:

Office of the Pima County School Superintendent
Attn: Ricky Hernández, Chief Financial Officer
200 N. Stone Avenue
Tucson, AZ 85701

Interviews with the Pima County School Superintendent's Community Advisory Committee will be scheduled at dates that are yet to be determined.

To be eligible for appointment to the Board of Governors of Pima Community College – District 2, pursuant to A.R.S. §15-1441, an applicant must:

1. Be at least 18 years of age
2. Be a citizen of the United States
3. Be a registered voter of the State of Arizona
4. Be a resident of Pima Community College – District 2, for one year prior to the date of appointment.
5. Employees of the College and their spouses are ineligible.
6. Elected officers of Pima County are ineligible.

The Pima County School Superintendent's Office is subject to State law concerning disclosure of public records and, upon a lawful request, may be required to disclose the information contained in this questionnaire. If you have questions, please contact Ricky Hernández at (520) 724-8451 or ricky.hernandez@schools.pima.gov.

Thank you for your interest.

Sincerely yours,

A handwritten signature in blue ink, appearing to read "Linda Arzoumanian".

Linda Lee Arzoumanian, Ed.D.
Pima County School Superintendent

**PIMA COMMUNITY COLLEGE - DISTRICT 2
BOARD OF GOVERNORS CANDIDATE
APPOINTMENT QUESTIONNAIRE**

I, the undersigned, would like to be considered for appointment to the office of Board of Governors District 2 of the Pima Community College District of Pima County, Arizona. I will have been a citizen of the United States for _____ years, a resident of Arizona for _____ years, and will meet the age requirement for the office for which I seek appointment. I have resided in District 2 of the Pima Community College District for at least one year prior to the date of appointment. I further certify that I am a registered voter in the State of Arizona.

Name (Please Print): _____

Home Phone # _____ Cell Phone# _____

E-Mail Address _____

Physical Address _____

Mailing Address _____

AFFIDAVIT OF QUALIFICATION

(PURSUANT A.R.S. § 15-1441)

By signing, I do solemnly swear (or affirm) that at the time of submission, I am a resident of the district which I propose to represent, and as to all other qualifications. I am or will be qualified at the time of appointment to hold the office I seek, having fulfilled the constitutional and statutory requirements for holding said office. I further swear (or affirm) that the information contained in this application is true and correct to the best of my knowledge. I understand that any false information may lead to disqualification of my application or removal from office if appointed.

Signature: _____ Date: _____

**RETURN COMPLETED ORIGINAL QUESTIONNAIRE WITH AFFIDAVIT OF
QUALIFICATION COVER PAGE BY TUESDAY, NOVEMBER 24, 2015 AT 5:00PM TO:**

**Office of the Pima County School Superintendent
Attention: Ricky Hernandez, Chief Financial Officer
200 N. Stone Avenue
Tucson, Arizona 85701**

FAXED, EMAILED, OR INCOMPLETE QUESTIONNAIRES WILL NOT BE ACCEPTED.

APPLICANT INSTRUCTIONS: As a separate document, please type a detailed response for each of the questions below. Your questionnaire responses should not exceed five (5) pages. Do not submit a résumé or curriculum vitae in lieu of any responses. If submitting more than one page, please make sure that you include your first name, last name, and page number at the top of each page. Also, remember to include the Affidavit of Qualification cover page with your responses.

1. Provide your employment history for the last five (5) years include employer, years of service, position
2. Provide your educational background, including the academic institution, highest level completed, and any degree(s) conferred.
3. What has prompted your interest in this position?
4. Please describe your experiences that you think would be relevant to making a contribution to the Board of Governors. Identify specific accomplishments of the organization and your role in their being achieved. (For convenience, these are arranged in categories. Please feel free to modify these to the extent you feel necessary)
 - a. Trade/business or professionally related
 - b. Volunteer and non-profit or associations
 - c. Educational
5. We live in an era of widespread and easily accessible information. Those who seek to serve in a public role are, at times, subject to scrutiny by various individuals or groups, which includes the various forms of media. This scrutiny may lead to information on issues of a *personal* nature or areas deemed as potential *conflicts of interest*. Are there areas of concern regarding any actions or involvement with organizations that could potentially affect your ability to serve on the Board of Governors? If so, please provide additional information.
6. A major role of the Board of Governors is to have leadership that is knowledgeable leadership and understands well-managed finances. The various levels of financial support through taxes, private funding, and grants are extensive and important to support the values of the community at Pima Community College.
 - a. Please discuss your experiences with the financial aspects of organizations which you have been associated, include information on areas such as budget preparation and control, allocation of resources, auditing, costing, etc.
 - b. Discuss your experiences with personnel management such as negotiations, recruitment, hiring, retention and evaluation of personnel.

7. A Board member has no authority to make decisions as an individual. All policy decisions are made by the entire board. Board members are expected to listen to the ideas of others, communicate your own ideas, evaluate all the information without personal bias, and collaborate as part of a team. Give an example of a time when you were required to adhere to similar expectations.

8. Public service requires a significant amount of time and energy. Members of the Board of Governors are not compensated. There are monthly Board meeting, which including Executive Sessions, can last up to three (3) hours. There are other Board events such as study sessions and retreats. Keeping these various factors in mind, do you foresee any circumstances that would preclude your full participation on the Board? If so, please provide additional information.

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