



## SCHOOL DISTRICT GOVERNING BOARD NOMINATION PETITION INSTRUCTIONS

(A.R.S. §§ 16-314, 16-315, 16-321, 16-322)

Please note that the instructions presented are for informational purposes only. The Office of the Pima County School Superintendent does not provide legal advice in the conduct of an election. If you have legal questions regarding the Nomination Petition, please contact your legal counsel.

### GUIDANCE ON COMPLETING THE TOP PORTION OF NONPARTISAN NOMINATION PETITION

**1. A candidate for a full four (4) year term may fill in the blanks on the Nonpartisan Nomination Petition as follows:**

I, the undersigned a qualified elector of the county of PIMA, state of Arizona, and of (INSERT YOUR SCHOOL DISTRICT NAME) hereby nominate (INSERT CANDIDATE NAME) who resides at (CANDIDATE PHYSICAL ADDRESS) in the county of PIMA for the office of (NAME OF YOUR OFFICE) to be voted at the GENERAL election to be held on NOVEMBER 8, 2016 and hereby declare that I am qualified to vote for this office and that I have not signed and will not sign any nomination petitions for more persons than the number of candidates necessary to fill such office at the next ensuing election. I further declare that if I choose to use a post office box address on this petition, my residence address has not changed since I last reported it to the county recorder for purposes of updating my voter registration file.

**2. A candidate for the Pima County Joint Technical Education District (JTED) only might fill in the blanks on the Nonpartisan Nomination Petition as follows:**

I, the undersigned a qualified elector of the county of PIMA, state of Arizona, and of (INSERT YOUR SCHOOL DISTRICT NAME) and (MEMBER DISTRICT 1, 4 or 5) hereby nominate (INSERT CANDIDATE NAME) who resides at (CANDIDATE PHYSICAL ADDRESS) in the county of PIMA for the office of (NAME OF YOUR OFFICE) to be voted at the GENERAL election to be held on NOVEMBER 8, 2016 and hereby declare that I am qualified to vote for this office and that I have not signed and will not sign any nomination petitions for more persons than the number of candidates necessary to fill such office at the next ensuing election. I further declare that if I choose to use a post office box address on this petition, my residence address has not changed since I last reported it to the county recorder for purposes of updating my voter registration file.

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3. A candidate for a special, two (2) year term might fill in the blanks on the Nonpartisan Nomination Petition as follows: (A.R.S. § 16-314[D] requires that a person seeking to fill an unexpired vacant term for any public office must designate the expiration date of the term following name of the office being sought)

I, the undersigned a qualified elector of the county of PIMA, state of Arizona, and of (INSERT YOUR SCHOOL DISTRICT NAME) hereby nominate (INSERT CANDIDATE NAME) who resides at (CANDIDATE PHYSICAL ADDRESS) in the county of PIMA for the office of (NAME OF YOUR OFFICE) TERM EXPIRING 12/31/18 to be voted at the GENERAL election to be held on NOVEMBER 8, 2016 and hereby declare that I am qualified to vote for this office and that I have not signed and will not sign any nomination petitions for more persons than the number of candidates necessary to fill such office at the next ensuing election. I further declare that I choose to use a post office box address on this petition, my residence address has not changed since I last reported it to the county recorder for purposes of updating my voter registration file.

**The following school districts each have one seat available for a two-year term at the November 2016 General Election:**

**Altar Valley Elementary School District No. 51  
Baboquivari Unified School District No. 40  
Catalina Foothills Unified School District No. 16  
Empire Elementary School District No. 37  
Tanque Verde Unified School District No. 13**

### **INSTRUCTIONS FOR CIRCULATORS OF NONPARTISAN NOMINATION PETITIONS**

By signing and completing the back of the Nonpartisan Nomination Petition, each circulator is verifying:

1. Each of the names on the petition was signed in their presence on the date indicated.
2. Each signer was a qualified elector who resides at the address given on the date indicated.
3. Qualified electors entitled to sign nomination petitions are those who are qualified to vote for the candidate whose nomination petition they are signing. Each petition signer of a Nonpartisan Nomination Petition shall be a voter who at the time of signing is a registered voter in the district of the office the candidate is seeking. **Qualified electors must also meet the voter requirements under [Arizona Attorney General Opinion I13-011](#).**
4. An individual may sign only one petition for the same office unless more than one candidate is to be elected to such office, and in that case not more than the number of nomination petitions equal to the number of candidates to be elected to the office.
5. A signature may be withdrawn by the person who signed a Nonpartisan Nomination Petition not later than 5:00 p.m. on the date the petition is filed with the Pima County School

Superintendent's Office.

### ADDITIONAL INFORMATION FOR CANDIDATES AND PETITION CIRCULATORS

1. Complete the heading of each Nonpartisan Nomination Petition ***PRIOR*** to collecting signatures.
2. A picture of the candidate may be included on the Nonpartisan Nomination Petition.
3. Ensure that the date column includes the **month, day and year**.
4. Ditto marks and other repeating marks in the address and date columns are acceptable as long as the line being repeated is correct.
5. Are the addresses complete?
6. Only 10 signatures will be counted on each Nonpartisan Nomination Petition. Any signature found in the margins of the Nonpartisan Nomination Petition will not be counted.
7. Check the back of EACH Nonpartisan Nomination Petition prior to filing to ensure that the circulator information is completed correctly.
8. Circulators are not required to be Arizona residents, but must be qualified to register to vote in Arizona. If the circulator is not an Arizona resident, they must register as circulator with the Arizona Secretary of State's Office. Information on registering as a circulator can be found at <http://www.azsos.gov/elections/requirements-paid-non-resident-circulators>.