



BOARD CANDIDATE CHECKLIST FOR 2020 GENERAL ELECTION

The candidate filing period begins **Monday, June 8, 2020** at 8:00AM and ends **Monday, July 6, 2020** at 5:00PM. Candidates (or their representatives) must present ALL of the necessary paperwork at one time. The filing location is the Pima County School Superintendent's Office located at 200 North Stone Ave, Tucson, AZ 85701. Candidates must file all required documents on time or their names **WILL NOT** appear on the ballot. In addition to the required paperwork, candidates may submit a 500-word statement and candidate photograph to appear on the Pima County School Superintendent's website. **ALL FORMS LISTED BELOW ARE ON OUR ELECTIONS PAGE. School board candidates CANNOT FILE using the AZ Secretary of State's online filing (E-Qual) system.**

Political Committee Statement of Organization

- Must be filed ONLY when a candidate receives contributions OR makes expenditures – in any combination – of at least \$1,100 for the 2020 General Election Cycle.
- Candidates who will NOT reach the \$1,100 threshold are NOT required to file a Statement of Organization.
- If a candidate reaches the threshold, the Statement of Organization must be filed with the Pima County Elections Department located at 6550 S. Country Club Road.
- Candidates are no longer required to file this form before circulating petitions.

Statement of Interest

- Per A.R.S. §§ 16-311 (H) and 16-341 (I), all candidates **MUST** submit their complete Statement of Interest to the Pima County School Superintendent's Office prior to collecting signatures. The Statement of Interest is available online: www.schools.pima.gov/elections

Nomination Paper, Affidavit of Qualification & Campaign Finance Laws Statement

- Candidates must sign this form and have it notarized. The staff of the Pima County School Superintendent's Office will notarize forms, free of charge, if the candidate presents valid picture identification.
- A candidate's name must be written exactly how he or she would like it to be printed on the ballot. Nicknames are permissible as long as they do not suggest a title.
- This form is filed with the Nomination Petitions. It cannot be accepted separately.

Nonpartisan Nomination Petitions

- Nomination Petition Form must be on 8½" x 11" and contains only 10 signature lines.
- A photograph of the candidate may appear on the Nonpartisan Nomination Petitions.
- Candidate must file *at least* the minimum number of signatures required for the office sought. If there are too few signatures, the Pima County School Superintendent's Office will reject all the nomination petitions.
- Check to see that the circulator portion on the back of *each* petition page is complete. Incomplete circulator information will cause the specific petition page to be rejected.
- Check the front of each petition for completeness of the following: the proper designation of office sought; is there a signature and complete date for each signer; is there a residence address, Arizona post office box, or description of actual residence for each signer?

If you have questions, please contact our office at (520) 724-8451.